



📞 941-592-5308

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Palmetto, FL 34221

## EDUCATION

Southeastern University

Deans List: Fall 2022, Spring 2023, and Fall 2023

Current GPA: 3.59

## SKILLS

Reliable

Great Communicator

Strong Work Ethic

Leadership

Trustworthy

# KEILE O'DELL

## OBJECTIVE

To obtain a summer internship in Business or Christian Ministry

## WORK EXPERIENCE

February 2023-Current

Owner/| Pet Sitter | Keile Cares Sitting Services, LLC

- Over five year experience but started my own business in 2023
- Over 40 clients and half of them are repeat

June 2023 - August 2023

Intern | Mike Chahinian t | Krew Social

- Recruit employees
- Attended local networking events
- Organizing calendar, replying to emails, booking travel itineraries,
- Scheduled Interviews for potential employees

## VOLUNTEER EXPERIENCE

Bring on the Ministries

- Created created bags for nursing homes
- Ran supply drives
- Participated in providing showers and helping with Suds Around The Corner

Aktion Club Advisor - Bradenton Kiwanis

- Started the Aktion Club in May 2022
- Oversaw Biweekly meetings
- Coordinated events and service opportunities

Interclub Chairmen - North Manatee

- Attend other Kiwanis meetings
- Organized meetings with other Kiwanis Club
- Represent the club

Hospitality Team Leader - Bayside Community Church

- Leader of hospitality team from August 2018-May 2023
- Oversaw Volunteers
- Provided directions among the teams

## REFERENCES

Jennifer Teaford

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