

Alyssa Voss

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920-241-1396

Education

High School Diploma, De Pere High School, De Pere, WI

Southeastern University

Coursework

Completed coursework:

- Animal Pre-Vet Science
- Personal and Family Living Skills
- Health
- Physical Science
- Biology
- Medical Terminology

Work Experience

Teen Educator, PATCH, Green Bay, WI, Dates of Employment September 2021 - September 2023

- Teamwork with peers
- Delivered educational presentations to healthcare workers and youth on effective communication and self-advocacy.
- Public speaking to the youth on how to take responsibility for their own healthcare, as well as how to communicate with their doctor to provide correct information to ensure proper healthcare

Banquet Staff, Green Bay Distillery, Green Bay, WI, June 2021 - May 2022

- Provided superior customer service and ensured complete satisfaction
- Helped set up wedding events
- Served food to wedding guests and walk-in customers

Hostess, Bleu Restaurant and Lounge, Ledgeview, WI, March 2023 - September 2024

- Execute fast and accurate customer service to ensure customer satisfaction
- Answer phone calls, greet and sit guests
- Manage and book reservations
- Set up, clean reserved tables, and help servers/bartenders when needed

Skills

- Compassionate caregiver with strong communication and teamwork skills
- Reliable, responsible, and quick learner
- Customer service and organization

