

MEGAN GALLAGHER

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Bradenton, FL 34212

ABOUT ME

Highly motivated employee with a desire to take on new challenges, strong work ethic, adaptability, and interpersonal skills. Adept at working efficiently unsupervised and quickly mastering skills.

WORK HISTORY

2025 - PRESENT

Shift Leader *Urban Taco*, Bradenton, FL

- Developed food safety skills.
- Maintained efficient workflows while delivering high quality service.
- Resolved customer complaints efficiently, fostering a positive dining experience and loyalty.
- Completed cash and credit card transactions accurately using POS software.
- Ensured the location remained well stocked with all necessary supplies.

2025 - PRESENT

Graphic Design Intern *Bayside Community Church*, Bradenton, FL

- Applied newly learned graphic design techniques in real projects.
- Created visually compelling merchandise designs that enhanced brand presence and encouraged community involvement.
- Collaborated with team members to develop cohesive visual branding strategies.

2025 - PRESENT

Volunteer *Bayside College*, Bradenton, FL

- Supported daily operations of a college cafe while delivering efficient customer service to the campus community.
- Welcomed and engaged participants at The Collective young adult group.
- Volunteered at the college by promoting events, welcoming prospective students, and assisting with activities such as the Bayside Community Church 5K.

Jan. 2025-Feb. 2025

Graphic Design Intern *Irving Publications*, Gainesville, FL

- Created visually appealing magazine layouts to enhance article presentation.
- Applied Photoshop techniques to retouch, crop, and prepare images for publication.
- Designed custom logos for clients, translating brand identities into visual concepts.
- Enhanced technical skills in Adobe software for design and digital projects.

2023-2025

Print Production Specialist *AMI Graphics*, Ocala, FL

- Built experience in teamwork, learning to coordinate with peers and work under supervisors.
- Produced client orders by printing, laminating, and trimming materials with precision.
- Operated and managed multiple production machines, including 5 printers, 2 laminators, and 2 laser cutters.
- Assembled and organized flag kits.
- Oversaw quality checks on final products.

May 2022-Sep. 2023

Receptionist *The Ranch Fitness Center & Spa*, Ocala, FL

- Managed front desk operations, ensuring efficient visitor check in and appointment scheduling.
- Conducted tours for prospective clients, highlighting products and services.
- Implemented filing system improvements.

EDUCATION

May 2026

BA DEGREE IN DIGITAL MEDIA AND DESIGN

- Bayside College, Bradenton, FL

May 2025

AS DEGREE IN GRAPHIC DESIGN

- Santa Fe College, Gainesville, FL

SOCIAL MEDIA

- [linkedin.com/in/meganggallagher23](https://www.linkedin.com/in/meganggallagher23)
- [Behance.net/meganggallagher7](https://www.behance.net/meganggallagher7)
- Instagram: mggallagher_design
- Instagram: meggrace_photography

SKILLS

- Proficient in Adobe Illustrator, Photoshop, InDesign, Lightroom, Figma, Canva, and Wix.
- Photographer with experience in both portrait and landscape photography.
- Skilled in pottery and ceramic creation.
- Strong organizational and time management skills.
- Strong multitasking skills.

VOLUNTEER

Women's Pregnancy Center / Annual

Volunteer 22-25

Assisted participants in understanding event procedures and expectations, guided attendees throughout the event to ensure a smooth experience, and provided support and service to community members.